

National Certificate: Generic Management

SAQA QUAL ID	QUALIFICATION TITLE	
59201	National Certificate: Generic Management	
PRIMARY OR DELEGATED QUALITY ASSURANCE FUNCTIONARY		NQF SUB-FRAMEWORK
The individual Primary or Delegated Quality Assurance Functionary for each Learning Programme recorded against this qualification is shown in the table at the end of this report.		OQSF - Occupational Qualifications Sub-framework
QUALIFICATION TYPE	FIELD	SUBFIELD
National Certificate	Field 03 - Business, Commerce and Management Studies	Generic Management
MINIMUM CREDITS	PRE-2009 NQF LEVEL	NQF LEVEL
162	Level 5	Level TBA: Pre-2009 was L5
LAST DATE FOR ENROLMENT		LAST DATE FOR ACHIEVEMENT
2024-06-30		2027-06-30

PURPOSE

The qualification builds on the FETC: Generic Management The qualification scope of generic management covers five domains: Leadership, Managing the environment, managing relations, Managing knowledge and the Practice of management.

Acquisition of this qualification will enable management of first line managers in an organisational entity. First line managers may include team leaders, supervisors, junior managers, section heads and foremen. The focus of this qualification is to enable learners to develop competence in a range of knowledge, skills, attitudes and values including:

- Developing, implementing and evaluating operational strategies, projects, and action plans, and where applicable, recommending changes within teams and/or the unit to improve effectiveness
- Performance monitoring and optimization of the unit to achieve its desired results, including customer satisfaction, and contribute to the achievement of the entity's objectives and vision.
- Leading a team of first line managers, to achieve the company's goals by capitalising on each member's strengths and enhancing synergistic interaction between individuals and teams
- Building relationships within the unit, with superiors, and with stakeholders across the value chain in order to succeed.
- Assuring the effectiveness and sustainability of the unit by applying risk, financial, and knowledge management principles.
- Fostering team development by providing coaching, career guidance, and leveraging diversity.

Learning Pathway: The National Certificate: Generic Management, NQF Level 5 forms part of a learning pathway of management qualifications across various sectors and industries.

WHO SHOULD APPLY?

The learners will typically be managers who have other junior managers or team leaders reporting to them. In smaller organisations or entities, the managers could primarily be responsible for managing the supervisors and staff within their section, division or business unit.

LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING

Assumption: Competence in Communication and Mathematical Literacy at NQF Level 4.

RECOGNITION OF PRIOR LEARNING:

- The qualification can be achieved wholly or in part through recognition of prior learning in terms of the defined Exit Level Outcomes and/or individual unit standards.
- Evidence can be presented in various ways, including international and/or previous national qualifications, products, reports, testimonials mentioning functions performed, work records, portfolios and/or performance records.
- All such evidence will be judged in accordance with the general principles of assessment and the requirements for integrated assessment.

ACCESS TO THE QUALIFICATION:

- Access to the qualification is open keeping in mind the Learning Assumed to be in Place.

QUALIFICATION RULES:

Fundamental Component:

- Compulsory Fundamental component - 49 credits.

Core Component:

- Compulsory Core component - 78 credits.
- They must be contextualised according to the specialisation or selected learning programme.

Elective Component:

- The learner must choose a specialisation and complete unit standards totalling a minimum of 35 credits from the unit standards listed under that specialisation.

EXIT LEVEL OUTCOMES

- Initiate, develop, implement and evaluate operational strategies, projects and action plans so as to improve the effectiveness of the unit.
- Monitor and measure performance and apply continuous or innovative improvement interventions in the unit.
- Lead and manage a team of first line managers to enhance individual, team and unit effectiveness.
- Build relationships with superiors and with stakeholders across the value chain.
- Apply the principles of risk, financial and knowledge management and business ethics within internal and external regulatory frameworks.
- Enhance the development of teams and team members.