

**Certificate: Municipal Financial Management**

<b>SAQA QUAL ID</b>	<b>QUALIFICATION TITLE</b>	
48965	Certificate: Municipal Financial Management	
<b>ORIGINATOR</b>		
SGB Public Administration and Management		
LG SETA - Local Government and related Services Sector Education and Training Authority		OQSF - Occupational Qualifications Sub-framework
<b>QUALIFICATION TYPE</b>	<b>FIELD</b>	<b>SUBFIELD</b>
National Certificate	Field 03 - Business, Commerce and Management Studies	Public Administration
<b>MINIMUM CREDITS</b>	<b>PRE-2009 NQF LEVEL</b>	<b>NQF LEVEL</b>
166	Level 6	Level TBA: Pre-2009 was L6
<b>LAST DATE FOR ENROLMENT</b>		<b>LAST DATE FOR ACHIEVEMENT</b>
2024-06-30		2027-06-30

**PURPOSE**

Social and economic transformation is a core responsibility of local government. Through increasing the financial management capacity of government office bearers and employees the social and economic programmes of government will be implemented effectively, efficiently and economically.

The qualification aims to enable qualifying learners to apply strategic-level financial management competencies to ensure effective, efficient and economical utilisation of public funds and resources at the local government level.

Learners will develop competencies to manage strategic planning and budgeting, financial management, internal control, auditing and reporting processes. Individual learners will benefit from enhancing their personal competencies, knowledge and skills. This will enable them to complete tasks required in their employment contracts and legislation.

Business and commerce also benefit through this qualification as it will assure commonality of practice between public and private sector financial management practices.

**WHO SHOULD APPLY?**

The qualification is aimed at senior managers and future senior managers in local government.

The typical learner will be an employee in local government, wishing to gain the competence to fulfil the requirements of his/her current job obligations or a municipal employee wishing to gain a qualification so as to advance his/her career opportunities.

In addition, persons seeking future employment in the local government sector may choose to complete the qualification. Persons employed in non-profit organisations and non-governmental organisations as well as private sector agencies which interface with local government would benefit from the qualification.

Qualifying learners may operate at the level of executive mayor, executive councillors, councillors, municipal manager; chief financial officer; department managers; strategic managers and managers of municipal entities.

#### **LEARNING ASSUMED TO BE IN PLACE:**

**Assumption:** Competence in Communications, Mathematical Literacy, Economics and Accounting NQF Level 4

#### **RECOGNITION OF PRIOR LEARNING:**

- Learners able to demonstrate competency through the summative assessment processes attached to this qualification will receive recognition of prior learning.
- It is recognised that candidates may have been performing the competencies contained in this qualification in a workplace setting competently for many years, without having gained any formal qualification.
- Learner and assessor will jointly determine how RPL will be done, using the same tools and techniques they use for assessing qualifications and individual Unit Standards.

#### **QUALIFICATION RULES:**

Level, credits and learning components assigned to the qualification are as follows:

##### **Fundamental Component**

- The Fundamental Component consists of two compulsory Unit Standards – Consultation with Stakeholders and Ethical Behaviour.
- Consultation is an important process in the setting and implementation of policy and procedures, learners will be skilled in consultation.
- It is imperative for municipal officials to conduct themselves ethically in order to maintain the public's trust and credibility.

##### **Core Component**

- Core Component consists of 136 Unit Standards that cover strategic planning, budgeting, financial management, and internal control competencies required by municipal officials.

##### **Elective Component**

- From this component, learners must select Unit Standards totalling a minimum of 12 credits, providing specialist insight into topics such as technology in municipal administration, Internal Controls and Legislation, and Performance Management.

#### **EXIT LEVEL OUTCOMES:**

- Demonstrate knowledge and critical understanding of municipal finance issues in general, and their areas of focus in particular.
- Apply economic principles to municipal finance management.
- Assess foundations and principles of municipal practice in South Africa.
- Implement well-grounded and systematically developed principles in municipal financial management.
- Proffer solutions to municipal service management and delivery problems.
- Engage with the broader field of municipal finance management.
- Support as a strategic management leader in the field of municipal finance management.
- Contribute to others' understanding of current and emerging municipal finance issues.
- Demonstrate responsibility and adaptability as a professional in a municipality setting.